Create a Podcast in GarageBand '09

1. Launch GarageBand.
2. Select Podcast and click Choose.
3. Type a name and click Create.

Add Opening Music (Optional)
1. Select the Jingles track by clicking it once.
2. Click the Loop Browser.

podcast n. a digital recording of a radio broadcast or similar programme, made available on the Internet for downloading to a personal audio player.

Oxford English Dictionary
3. In the **Loops Browser**, click **Jingles**, select a **Jingles style**, and click the **Name** of the jingle you wish to use.

4. Drag the selected jingle to the beginning of the **Jingles track**.

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**Record Your Voice(s)**

1. Click a **Voice track** (Male Voice or Female Voice) one time to select it.

2. Scroll toward the end of the opening jingle track.
   **NOTE**
   You may begin recording your voice at any time during the jingle. The volume will increase and decrease automatically.

3. Drag or click the **playhead** where you wish to begin recording (put your mouse arrow where shown and click).
TIP
Before you record your voice, turn off the Metronome by selecting Control | Metronome and unchecking it. The metronome is only useful in music projects.

4. Click the red Record button to begin your recording.

5. Click the Record button to end your recording.

TIP
Press the spacebar to stop the playhead from moving ahead after you stop recording.

Play a Recording

1. Reposition the playhead to the beginning (or anywhere in your recording) by clicking and dragging the playhead (with the mouse).

2. Click Play.

Edit Your Voice Recording

If necessary, you may edit your voice recording.

• Select the track you wish to edit by clicking it one time.

OPTION 1: Remove an Error

1. Position the playhead at the BEGINNING of where you wish to edit this track (put your mouse arrow where shown and click and/or drag).
2. Pull down the **Edit** menu and select **Split**.

3. Position the playhead at the **END** of where you wish to edit this track.

4. Pull down the **Edit** menu and select **Split**.

Notice that you have isolated a part of your recording.

5. Un-select the track by clicking anywhere (except on the track).

Click the part of the recording you wish to delete one time to select it.

6. Click the **delete** key (on the keyboard) to delete this part of your recording.

Notice it disappears.
7. To remove the silence created by the deleted part of the recording, click and drag the part of the recording before the silence backward.

**OPTION 2: Delete and Re-Record**

1. Click the playhead where you wish to edit this track (put your mouse arrow where shown and click).

2. Pull down the **Edit** menu and select **Split**.

3. Click the part of the recording you wish to delete one time to select it.

4. Click the **delete** key (on the keyboard) to delete this part of the recording. Notice it disappears.

5. Click the red **Record** button to re-record.

6. Click the **Record** button to end your recording.

**TIP**
Press the **spacebar** to stop the playhead from moving ahead after you stop recording.
Add Closing Music

1. In the **Loops Browser**, click **Jingles**, select a **Jingles style**, and click the **Name** of the jingle you wish to use.

2. Drag the selected jingle to the beginning of the Jingles track.

**NOTE**
You may place the jingle anywhere near the end of the podcast, even during your spoken recording. The jingle volume will decrease and increase automatically.
Play Your Podcast in GarageBand or iTunes

Play in GarageBand

1. To play your podcast in GarageBand, position the playhead at the beginning of the podcast by clicking and dragging.

2. Click Play.
Play in iTunes

1. Pull down the Share menu and select Send Song to iTunes.

2. Type the appropriate information in each of the text boxes.
   Select these settings and click Share.

3. The recording will be converted, iTunes will open, and the podcast will begin playing.

Publish Your Podcast via iWeb

**NOTE**
You must already have a web server user account with the ability to publish an iWeb site to use this feature.

1. Pull down the Share menu and select Send Podcast to iWeb.

2. Select these settings and click Share.

3. The podcast will be converted and iWeb will open. Select an iWeb template if necessary.

4. Complete the iWeb page by filling in the placeholder text and complete other customizations.
OPTIONAL: Submit Your Podcast to iTunes

NOTE
To use this feature, you must already have your podcast published on a web page and know the podcast RSS feed address of your page. Additionally, you must have an iTunes account with Apple (this is a free service).

1. Launch iTunes and click iTunes Store

2. Click Podcasts

3. Click Submit a Podcast

4. Follow the directions in iTunes to submit your podcast. It usually takes 24 hours for a new podcast to appear in iTunes.